

Instructions

This form is intended for use by child care applicants who are applying for a licence or child care licensees who are licensed under the *Child Care and Early Years Act, 2014* (CCEYA) in the following circumstances

- Where a child care **applicant or licensee** has not provided a valid¹ police record check (PRC) to the Ministry of Education, proof of a PRC application (e.g. receipt) and an offence declaration must be provided to the Ministry of Education in the Child Care Licensing System (CCLS).
- Where an **existing licensee** who has previously provided a valid PRC to the Ministry of Education is applying for a new licence, and the PRC on file is less than 5 years old, an offence declaration must be provided to the Ministry of Education in CCLS that addresses the period since the PRC was performed

This form must be completed and signed by the individual making the offence declaration.

1. Declaration

I, _____², declare that I have **not** been convicted of any of the following offences under the *Criminal Code* (Canada):

- sexual interference (section 151);
- child pornography (section 163.1);
- duty of persons to provide necessaries (section 215);
- murder (section 229);
- infanticide (section 233); or
- any other offences under the *Criminal Code* (Canada).

(Optional) I also declare that I **have not been found guilty** of professional misconduct under the:

- *Early Childhood Educators Act, 2007*;
- *The Ontario College of Teachers Act, 1996*;
- *The Social Work and Social Service Work Act, 1998*;
- or any other prescribed Act, and based on that finding,
 - my membership in the regulatory body established under that Act was revoked and I have not been readmitted since that time, and
 - a certificate or documentation issued to me under the Act that authorized me to practice was revoked and has not been reissued since that time.

I confirm that the information in this offence declaration is accurate and true.

I understand that it is an offence under the CCEYA to knowingly include false or misleading information in any application, report or other document required to be given to the Minister, a director, an inspector or a designated senior employee under the CCEYA or its regulations.

2. Signature (to be completed by the person making the offence declaration)

Full Legal Name

Signature

Date of Declaration (yyyy/mm/dd)

In administering and enforcing the CCEYA, Ministry of Education inspectors, including program advisors and directors, may collect and review personal information relevant to an inspection of a child care centre under the authority of sections 30 and 31 of the CCEYA to ensure that the licensed child care centre is complying with the CCEYA and its regulations.

¹ A valid police record check is conducted by a police service, and is no more than six (6) months old from the day it is provided to the Ministry of Education.

² Full name of the person for whom the offence declaration is required.